



ENGINEERING DEPARTMENT
DANIEL J. MOEGLIN, PE, CITY ENGINEER
CIVIL | TRAFFIC | PARKING | SIGNAL & LIGHTING | SIGN & PAVEMENT MARKING | URBAN FORESTRY

ENGINEERING DEPARTMENT
Civil/Traffic/Parking/Signal & Lighting/Sign & Pavement Marking/Urban Forestry Divisions
Daniel J. Moeglin, P.E., City Engineer
2436 -30th Street N.E. / Canton, Ohio 44705
PH (330) 489-3381 / FAX (330) 489-3337

June 13, 2014

Re: Licensing requirement for tree cutting, removal, treating, and pruning contractors

Attention all tree cutting, removal, treating, and pruning contractors:

Due to changes in the Canton City Codified Ordinances, Chapter 917 (Trees), all contractors performing tree cutting, removal, treating, or pruning work on any tree located in the Canton City limits on public and private property are required to be licensed by the City. This license must be renewed annually and requires the contractors provide proof of various insurances, a bond, professional certifications, references, and a fee. The application can be secured at the Engineering Department or on the city web site, www.cantonohio.gov/engineering.

This licensing requirement has been implemented to better manage our urban forest and to protect the health and safety of both Canton residents and visitors. Failure to secure this license will result in enforcement action and fines. Canton will begin enforcing the new requirement on July 1st, 2014.

While Canton does not currently require a project specific permit for contractors to cut, remove, treat, or prune trees, a project specific permit is required for anyone to plant trees in the public right-of-way along streets and sidewalks in the City of Canton. Both license and permit can be secured at the Engineering Department.

Thank you for your cooperation with this process.

Respectfully,

Dick Drake
Canton City Arborist

City of Canton

Requirements for Tree Removal, Treating, or Pruning License

Per Canton City Ordinance (Article 917), a City of Canton Tree Trimming license is required for any person engaged in tree trimming work on cityscape trees within the Canton City limits.

License fee: \$100.00

Requirements:

A performance bond in the amount of five thousand dollars (\$5,000.00).

A certificate of insurance showing the applicant is covered with liability insurance (minimum amount of five hundred thousand dollars; \$500,000.00) and property damage insurance (minimum amount of two hundred and fifty thousand dollars; \$250,000.00).

Must show evidence of Workers Compensation coverage.

Copy(ies) of any tree care certification or training documents.

All License Applicants must meet with and demonstrate to the City Arborist their ability to remove, treat, and prune trees in accordance with City Ordinance 917.09 in a safe and professional manner as recommended by ISA and ANSI standards prior to being issued a license. Demonstration of this may be required on a City owned tree at the direction of the City Arborist. Based on the contractors ability to satisfy the requirements of City Ordinance 917.09 per the City Arborist, the Applicant may be issued a license to perform all or individual functions of removal, treating, and/or pruning.

Any unauthorized pruning or negligent pruning of City owned trees or trees in the public right of way will be considered a violation, subject to a fine as codified in the City of Canton Ordinance (Article 917.99).

Penalty shall be one hundred fifty dollars (\$150.00) per offense and violators will be required to pay for tree replacement.

Each day the violation continues without being addressed shall be considered a separate offense.

A permit must be secured through the City Arborist to plant or remove a tree in the Cityscape Program District.

Firm Name _____ Signature _____ Date _____

APPLICATION FOR LICENSE TO CUT, REMOVE, TREAT, OR PRUNE TREES

Canton, Ohio _____ 20 ____

To the Canton City Engineering Department or Agent:

I hereby apply for a license to cut, prune, treat, or remove trees within the corporation limits of the City of Canton, Ohio. I have _____ years experience in the cutting, pruning, treating and removing trees.

I agree that to receive this license I shall file and keep in effect for the duration of this license:

- a performance bond in the sum of five thousand dollars (\$5,000.00);
- evidence of workers compensation coverage;
- liability insurance in the sum of five hundred thousand dollars (\$500,000.00);
- property insurance in the amount of two hundred fifty thousand dollars (\$250,000.00); and
- evidence of certified arborist accreditation, with a copy of ISA certified arborist identification.

In addition, I agree to abide by all applicable requirements of Chapter 917 of the Canton Codified Ordinances, a copy of which is provided to me.

Phone number Business: _____
Cellular: _____

Firm Name

Address

City, State, Zip Code

Name (Print)

Signature

E-Mail Address

CERTIFICATE OF APPROVAL

I, the undersigned, the duly appointed and qualified Engineer or designated Agent of the City of Canton, Ohio, do certify that the above applicant has presented satisfactory evidence as to his or her experience, qualifications, and ability to do the above work, and I recommend that a license be granted to the above applicant for a period of one year.

Engineer or Agent _____

Date _____

License # _____ issued

License expires _____

Approved to: Prune _____ Treat _____ Cut/Remove _____

TREE CUTTING, PRUNING, TREATING OR REMOVAL PERFORMANCE BOND

We _____ as principal and _____, as sureties, hereby bind ourselves unto the City of Canton, Ohio in the sum of Five Thousand (\$5,000.00) dollars for a term beginning January 1, 20____ and ending December 31, 20____.

The conditions of the above obligation are such that the above named principal has made application for license to do the work of tree cutting, pruning, treating, or removing within the corporation limits of the City of Canton, Ohio.

Now, therefore, if the principal shall be licensed; he or she shall indemnify and save harmless the City of Canton, Ohio from all loss or damage that may be occasioned in any way by accident, or the want of care or skill on his part, in the prosecution of such work or that may be occasioned by reason of any obstruction or failure to provide safety to the general public, made or caused to be made by the principal while tree cutting, pruning, treating, or removing within the corporation limits of the City of Canton, Ohio.

If the principal will do the work in compliance with Chapter 917 of Canton Codified Ordinances under the supervision of the City Arborist and to the approval of the Director of Public Service, and will guarantee his work for a period of one year (1) from and after the date of completion and will conform in all respects to the rules and regulations which may from time to time be established by the Director of Public Service, or City Council, in relation to tree cutting, pruning, treating, or removing then the above obligations shall be null and void, otherwise it shall remain in full force and effect.

Signed, sealed and dated this _____ day of _____, 20____

Witness

Signature

Printed Name

Company Name

By _____

Signature of Principal

Printed Name of Principal

Surety

Agent or Company

Address (Street, City, State)

Phone

E-Mail Address